

Team Leader

POSITION DESCRIPTION

Lead volunteers during food sorting and packing projects at our distribution center.

IMPACT

More than 14,000 volunteers help make it possible for Feeding San Diego to provide 29 million meals annually to people facing hunger. Become a Team Leader and help train and guide volunteers during food sorting and packing projects at our distribution center.

THIS OPPORTUNITY IS

IN THE WAREHOUSE

ACTIVE

SOCIAL

KEY RESPONSIBILITIES

The Team Leader will assist Volunteer Department Staff with leading volunteer projects and supporting an exceptional volunteer experience. This will include:

- Welcoming volunteers to Feeding San Diego and assist with the check-in process
- Teaching and leading projects to volunteer groups
- Using a pallet jack to move product
- Supporting project set up and clean up
- Providing excellent customer service to volunteers
- Enforcing personnel and food safety policies and communicating with staff
- Weighing and recording food poundage, for volunteer shifts and donations

TIME COMMITMENT

Team Leaders support a minimum of 1 volunteer shift weekly. Volunteer Opportunities take place Monday-Saturday, multiple time slots each day.

KEY SKILLS AND ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty. The requirements below are representative of the knowledge, skill, and/or ability required.

Reasonable accommodations may be made to allow all individuals to perform essential functions.

- You have excellent communication skills.
- You love connecting with people and building relationships
- You are detail-oriented.
- You are able to interact with individuals of various backgrounds and ages.
- You can work well in a team but also love to take charge.
- You would rather help while on your feet in the warehouse versus at a desk in an office.

**ADDITIONAL TRAINING**

This position will require some additional training (see below). This training will be provided by trained Feeding San Diego staff:

- Team Leader Orientation
- Safety and Food Safety Training

HOW TO APPLY

Please submit this [Volunteer Team Leader Application](#) to the Volunteer Department.

QUESTIONS AND COMMENTS

Contact the Volunteer Department by email at volunteersd@feedingsandiego.org or by phone at (858) 452-3663 ext.100. You can also visit feedingsandiego.org to learn more about making a difference in San Diego.