

Guest Relations Volunteer

POSITION DESCRIPTION

Guest Relations Volunteers support the Direct Services Department. This volunteer position helps make it possible for us to maintain a high level of customer service to community members and ensure dignity is upheld during food distribution.

IMPACT

Feeding San Diego provides more than 29 million meals every year to children, families, seniors, college students, military families, veterans, people facing homelessness, and other underserved populations. Feeding San Diego's Produce Pantry, hosted in our office's parking lot, serves around 3,500 households monthly. Become a Guest Relations Volunteer and provide hands-on assistance to our Direct Services Department as we strive to make Feeding San Diego's food distributions welcoming and safe.



KEY RESPONSIBILITIES

Guest Relations Volunteers support the Direct Services Department. This volunteer position helps make it possible for us to maintain a high level of food defense in line with our mission. This will include escorting community members, maintaining and cleaning restrooms, and assisting with various department-specific projects.

TIME COMMITMENT

Guest Relations Volunteer who can work on the 2nd and 4th Saturday of every month. Guest Relations Volunteer shifts occur Saturdays, 7:30 – 11:00 AM.

KEY SKILLS AND ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty. The requirements below represent the required knowledge, skill, and/or ability. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- You have a passion for hunger relief and want to make a difference.
- You are an excellent communicator.
- You find joy in cleaning and providing a dignified experience for all.
- You can work well independently but enjoy meeting new people.
- You have experience or interest in working with data extrapolation.
- Ability to sit for extended periods of time, lift 10 pounds, bend, and kneel.
- Ability to use mops and brooms.
- Able to listen and take directions from FSD staff.

- Willingness to help with a variety of hands-on cleaning/maintenance tasks in an office setting.

Benefits to Volunteer

- Receive experience in providing dignified customer service.
- Directly impact the ability of FSD to practice our value of stewardship, in cleaning processes and maintaining trust with the community.
- Volunteer hours logged, and service letters available upon request.

ADDITIONAL TRAINING

Volunteer Orientation will provide volunteers with an understanding of Feeding San Diego before role-specific training. Additional training provided will include:

- Outlook
- Smartsheet
- Survey analysis
- Excel

QUESTIONS? COMMENTS?

Contact the Rachel Rosenzweig by phone at rosenzweig@feedingsandiego.org. You can also visit feedingsandiego.org to learn more about making a difference in San Diego.